



## WHAT YOU NEED TO KNOW

1. **Permit** - Must have to drive.

**Reminder:** A \$35 no-show fee will be charged if student shows up without their permit and subsequently is unable to drive.

*No open-toed shoes/sandals are allowed to be worn while driving!*

2. **Arrival Time** – Doors open 10 minutes before classroom time begins. Students are not allowed to enter into classroom building until 10 minutes before classroom time begins. If arriving before this time frame, please do not drop off your student; rather, stay with them. There is no adult present that will be in a position of responsibility over students arriving before the 10-minute-before-class time frame. We greatly appreciate your cooperation!
3. **Notes** – Bring pen and notebook for classroom study. Books will be assigned.
4. **Schedule** – Prompt pickups are considerate of students driving after class and/or instructor's schedule. It is extremely important the student does not miss their scheduled drives for any reason other than an emergency. Refer to Policy Statement for rules regarding drive attendance.

**Reminder:** Any unexcused drive session will be charged a \$35 no-show fee.

5. **Eating** – No food or drink, other than water, is allowed in the classroom at any time. Students driving right before class have two options:
  1. Bring a sack lunch or
  2. Money for drive-thru restaurant; either choice to be eaten while not driving.

*Again, thank you for choosing Right Way.  
We look forward to serving your family in this manner!*



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6. *In Case of an Emergency* – The instructors’ cell phone will be emailed to you. If they cannot answer at the time you call, they will call back when most convenient during classroom or drive time. Please feel free to call or text Stacia Bissell at the office any time at 319.350.1733 or Lori Martinez at 319.350.7185.
  
7. *Pick-up & Drop-off Locations for both Classroom & Drive Times:*
  - Cedar Rapids @ Oakland Church of the Nazarene
  - Center Point - Urbana @ CPU High School
  - North Linn @ North Linn Middle School
  - Manchester @ Cornerstone Community Church
  - Edgewood - Colesburg @ EDCO High School
  - Starmont @ Starmont High School

**IMPORTANT NOTE:** Please use all parking lots in the manner in which they are intended. Please do not speed, park in handicap spaces unless authorized, nor travel in the opposite direct designated. We appreciate your attention and cooperation!

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